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CONSTITUTION AND BY-LAWS  
OF THE  
HISTORICAL SOCIETY  
OF  
SOUTHERN CALIFORNIA.

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CONSTITUTION.

ARTICLE I.

The name of this Society shall be THE HISTORICAL SOCIETY OF SOUTHERN CALIFORNIA.

ARTICLE II.

The objects of this Society shall be the collection and preservation of all material which can have any bearing upon the history of the Pacific Coast in general and of Southern California in particular ; the discussion of historical, literary or scientific subjects ; and the reading of papers thereon ; and the trial of such scientific experiments as shall be determined by the Society.

ARTICLE III.

The officers of this Society shall be a President, two Vice-Presidents, a Treasurer, a Secretary, and a Curator, who shall be elected annually by ballot, and who shall hold office until their successors are elected and installed.

ARTICLE IV.

Amendments to this Constitution may be made at any regular meeting of the Society by vote of three-fourths of the members then present, one month's notice of intention to make such amendments having been first given.

## BY-LAWS.

### ARTICLE I.

SECTION 1.—Every application for membership to this Society shall be in writing, which shall be presented at a stated meeting; the applicant shall be recommended by at least three members of the Society who shall vouch for his character and fitness for membership. Every application shall lie over four weeks before it can be balloted on.

SEC. 2.—Every application must be accompanied by an admission fee of two dollars.

SEC. 3.—New members shall be elected by ballot, a majority vote electing.

### ARTICLE II.

SECTION 1.—The stated meetings of the Society shall be held on the first Monday evening of each calendar month at 7:30 P. M.

SEC. 2.—Seven members shall constitute a quorum.

SEC. 3.—Notice of the times and places of meetings shall be sent to each member by the Secretary of the Society. Special meetings may be called by the President, or in his absence by the Vice-Presidents, in their order, acting as President.

SEC. 4.—The annual election of officers shall take place at the stated meeting in January.

SEC. 5.—All meetings of the Society shall be public. Stated meetings, with the exception of the annual meeting, shall be devoted to the consideration and discussion of historical and scientific subjects.

### ARTICLE III.

#### DUTIES OF OFFICERS.

SECTION 1.—It shall be the duty of the President to preside at all meetings of the Society; to enforce a strict observance of the rules and By-Laws of the Society; to see that all other officers perform the duties of their respective positions; and to appoint all committees, unless otherwise directed by vote of the Society.

SEC. 2.—In the absence of the President the Vice-Presidents shall take his place in the order of their rank, and shall perform his duties.

SEC. 3.—It shall be the duty of the Secretary to attend all meetings of the Society, keep a record of its proceedings, give notice of its meetings and such other notices as may be ordered by the Society, and to conduct the correspondence.

SEC. 4.—It shall be the duty of the Treasurer to collect all dues, to

receive and safely keep all moneys belonging to the Society, and disburse the same as ordered by the Society, taking receipts therefor; he shall keep an account with each member and notify all in arrears; he shall render a quarterly report in writing to the Society of its finances. At the annual meeting he shall make a detailed report of the receipts and expenditures, which shall be referred to an auditing committee appointed by the Society. At the close of his term of office he shall transfer to his successor all books, papers, moneys, and other property belonging to the Society.

SEC. 5.—It shall be the duty of the Curator to receive and safely keep all papers read before the Society, and all papers, books, pamphlets, maps, curios, specimens, or other property, donated or purchased by it. As far as practicable such collections shall be kept open for inspection and examination to all members of the Society. At the annual meeting he shall make a full and complete report of all articles presented, and the names of the donors. It shall also be his duty to properly label, classify and catalogue curios received or purchased by the Society.

#### ARTICLE IV.

##### STANDING COMMITTEES.

SECTION 1.—There shall be three Standing Committees, the members of which shall hold office one year, or until their successors are appointed: an Executive Committee, a Finance Committee, and a Publication Committee.

SEC. 2.—The Executive Committee shall be composed of five members, who shall exercise a general supervision over the interests of the Society.

SEC. 3.—There shall be a Committee on Finance composed of three members, whose duty it shall be to order all supplies, audit the accounts of the various officers, pass upon all bills presented, and if approved draw a warrant on the Treasurer for payment of the same.

SEC. 4.—The Committee on Publication shall be composed of three members, whose duty shall be to examine and report upon all papers to be read before the Society, and select such as shall be thought proper to publish in its annual pamphlet or other publication.

#### ARTICLE V.

##### DUES.

SECTION 1.—The annual dues of the Society shall be three dollars, payable quarterly. The dues of new members shall begin with the date of their election to membership.

SEC. 2.—No member whose dues are unpaid shall vote at the annual meeting for the election of officers, or be entitled to a copy of the publications of the Society.

SEC. 3.—The names of those two years in arrears shall be dropped from the list of members.

SEC. 4.—Notice of resignation of membership shall be given in writing to the President of the Society, but no action can be taken on such notice until the member has paid his dues in full.

SEC. 5.—The fiscal year shall terminate with the annual meeting.

## ARTICLE VI.

### AMENDMENTS.

SECTION 1.—The By-Laws of the Society may be amended by a two-third's vote of the members present at any stated meeting of the Society ; notice of such amendment having been given in writing at a meeting at least one month previous to such vote.

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## ORDER OF BUSINESS.

### MONTHLY MEETINGS.

1. Call to order.
2. Reading Minutes previous meeting.
3. Reading Communications.
4. Report of Publication Committee on papers to be read.
5. Reading of Scientific and Historical papers.
6. Discussion.
7. Proposals for membership.
8. Reports of Standing Committees.
9. Reports of Special Committees.
10. Election of members.
11. Unfinished Business.
12. New Business.
13. Adjournment.

### ANNUAL MEETING.

1. Call to order.
2. Reading Minutes.
3. The President's Annual Address.
4. Annual Report of the Secretary.